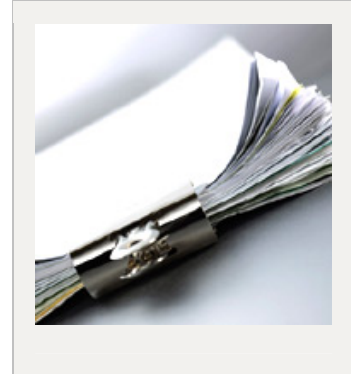


Download Free Tools

At **Lean Solutions Limited** we believe in providing Lean practitioners with their own toolbox of Lean tools free charge. We base our services on how best to use these tools to maximize the profitability of your organization.

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5S / 6S

5S Audit Checklist & Chart

Use this Excel spreadsheet to audit each of your areas applying the principles of 5S. When you complete the scores for each of the 40 criteria, the spreadsheet automatically calculates the average for that 'S' and updates the corresponding chart.

5S & 6S Cleaning Schedules

These simple forms will help your team to sustain their improvements by maintaining a high level of cleanliness in their work area. Use the Initial Cleaning Plan to assist your team in first creating a high standard of cleanliness during the "Shine" portion of their 5S or 6S activity. Then use the 5S / 6S Sustain Activity Schedule to coordinate which team member will be responsible for maintaining the cleanliness of specific areas and at what schedule.

5S & 6S Red Tags

Preparing to launch a 5S or 6S activity? Simply print these pages onto a sheet of red paper to create a stack of red tags to help identify and catalog items to be removed from the work area. Then use the Red Tag Disposition Sheet to track what becomes of these items.

6S Audit Checklist & Chart

Use this Excel spreadsheet to audit each of your areas applying the principles of 6S. When you complete the scores for each of the 40 criteria, the spreadsheet automatically calculates the average for that 'S' and updates the corresponding chart. Note that the criteria are the same as for the 5S checklist, except that the safety related criteria are grouped into a separate category.

Value Stream Mapping

Value Stream Assessment

Use this Excel spreadsheet to track the progress of your value stream transformation. Not only does this spreadsheet allow you to very visually show the progress of your transformation, but it also gives a step-by-step list of activities necessary to transform any production value stream into a world-class example. Each rating is clearly defined using embedded notes so there will be little variance between auditors.

Value Stream Assessment Standard Work

This file includes a list of the ranking criteria that can be posted beside the assessment results to indicate the criteria for each score so that team members know what they need to focus on to

improve their results. The standard work also indicates how often an assessment should be completed, and indicates what each color means.

Value Stream Assessment (Sample)

This file demonstrates what an in-progress value stream assessment form may look like. Notice how easily progress can be tracked? Use of this assessment form will dramatically simplify management reporting for value stream progress and help keep the value stream team focused on the next steps.