INITIAL CLEANING PLAN

Target Area: _____

Directions:
1. Identify the target area and enter it above
2. List all tasks to be completed.
3. Decide who will perform each task and when.
4. List any materials and tools required.

TASK	LOCATION	WHO	WHEN	SUPPLIES

5S / 6S Sustain Activity Schedule

ACTIVITY	DAILY	WEEKLY	MONTHLY	6 MONTHS	WHO